OSTIM TECHNICAL UNIVERSITY
FOREIGN LANGUAGES DEPARTMENT

ENG 101 COURSE SYLLABUS
2021-2022 FALL

ENG 101 ACADEMIC ENGLISH I							
Course Name	Course Code	Period	Hours	Application	Laboratory	Credit	ECTS
Academic English I	ENG 101	1	3	0	0	3	3

Language of instruction	English
Course status	Compulsory
Course level	First year
Learning and teaching techniques	Lecture, discussion, question-answer, writing-feedback

Course Objective
This course aims to introduce students to English for specific purposes, i.e. business English as well as academic English and its specific vocabulary and structures, with a focus on the differences between formal and informal language. It will familiarize students with terms related to their fields, types of formal writing, and key presentation skills. Students will read texts about the business world, listen to lectures and write using academic language, while learning to give presentations. They will be exposed to a range of different topics, both academic and related to business.

Learning Outcomes
Students who successfully complete this course are expected to… • Be able to understand business related terms and texts • Recognize and understand academic English • Differentiate and utilize formal and informal English • Give presentations • Write emails • Write reports

Course Outline
In the first 7 weeks of this course, there will be a focus on business English. Each week, a unit from the textbook *The Business 2.0 Intermediate* will be covered whilst completing writing tasks. In the remaining weeks, there will be a focus on academic English, in which *Oxford EAP* (B1+) will be used to familiarize students with academic language.

Weekly Topics and Related Preparation Studies		
Week	**Topic**	**Preparation studies**
Week 1:	• <u>Introduction: Course objectives, What is ESP (English for specific purposes)?</u> • Work Culture	• Unit 1: "Corporate Culture" (The Business 2.0)
Week 2:	• Dealing with problems by telephone	• Unit 2: "Customer Support" (The Business 2.0)
Week 3:	• Formal and informal correspondence • **TASK 1: Email writing**	• Unit 2: "Customer Support" (The Business 2.0)
Week 4:	• Presentation structure	• Unit 3: "Products and Packaging" (The Business 2.0)
Week 5:	• Product description	• Unit 3: "Products and Packaging" (The Business 2.0)
Week 6:	• Job interview	• Unit 4: "Careers" (The Business 2.0)
Week 7:	• Job application • **TASK 2: CV writing**	• Unit 4: "Careers" (The Business 2.0)
Week 8:	• <u>Introduction to Academic English</u>	• Unit 1: "Knowledge" (Oxford EAP)
Week 9:	• Understanding and presenting information • **TASK 3: Writing a summary**	• Unit 1: "Knowledge" (Oxford EAP)
Week 10:	• Perspective and stance	• Unit 2: "Organization" (Oxford EAP)
Week 11:	• Academic discussions • **TASK 4: Presentation**	• Unit 2: "Organization" (Oxford EAP)
Week 12:	• Definition and explanation	• Unit 3: "Motivation" (Oxford EAP)
Week 13:	• Lectures	• Unit 3: "Motivation" (Oxford EAP)
Week 14:	• Descriptive paragraphs	• Unit 4: "Nature" (Oxford EAP)
Week 15:	• **TASK 5: Paragraph writing**	• Unit 4: "Nature" (Oxford EAP)
Week 16:	• <u>**Exam Week**</u>	

Textbook(s)/References/Materials:

Textbook:
   • The Business 2.0 (B1+ Intermediate)
   • *Oxford EAP: A course in English for Academic Purposes (Intermediate)*
References for academic writing:
   • Behrens, Laurence and Leonard J. Rosen. *A Sequence for Academic Writing.* Pearson, 2018.
   • Bailey, Stephens. *Academic Writing: A Handbook for International Students.* Routledge, 2015.

Assessment		
Studies	**Number**	**Contribution margin (%)**
Task 1 (writing assignment)	MIDTERM	10
Task 2 (writing assignment)	MIDTERM	10
Task 3 (writing assignment)	MIDTERM	10
Task 4 (presentation)	PRESENTATION	30
Task 5 (writing assignment)	FINAL	40
	Total:	**100**
Success Grade Contribution of Semester Studies		60
Success Grade Contribution of End of Term		40
	Total:	**100**

ECTS/Workload			
Activities	**Number**	**Duration (Hours)**	**Total Work-load (Hours)**
Course Hours	16	3	48
Laboratory			
Application			
Course-specific internship			
Field study			
Study time outside of class	12	1	12
Presentation	1	4	4

ECTS/Workload			
Projects			
Reports			
Homework	5	1	5
Quizes/Tasks	4	4	12
Total Workload:			**81**